

SOUTH WEYLANDS EQUESTRIAN CENTRE

SWEC GUIDELINES DURING COVID-19

General Guidelines All clients, staff, volunteers and liveries will have their temperature taken upon arrival at SWEC and must wash their hands and arrive in clean clothes. Hands must be washed regularly (at least once per hour) during time at SWEC and after any incident where people have come into contact of less than 2m distance. We ask that no staff or clients bring extra people or spectators to the yard. Numbers are to be limited to only those necessary on the premises at any time. Minors may be accompanied by a single adult from the same household where necessary. We ask that these adults stay with their minor and do not touch stables or horses as they cross the yard. Everyone to maintain a 2m distance from other people unless a situation makes this unsafe or there is an emergency. After offering assistance or having to work in a closer manner then hand washing should be performed immediately.

Staff and Volunteer Guidelines All staff will have designated tools for mucking out and brushes for grooming which will be stored separately and each staff member is responsible for disinfecting after use. All staff are responsible for their own regular hand washing and for washing gloves that they use in the workplace. Staff will work in their designated teams at specific times to limit numbers and interaction. Gail will supervise from a safe distance where necessary and be available for advice where needed. Any horse first aid etc will be carried out by senior staff and all equipment disinfected afterwards. Communal items like feed bins, the trolley, taps and hoses are only to be handled by senior staff where needed and disinfected after each use. Surfaces in communal areas and stable door bolts, arena and school door and gate fastenings and taps etc to be disinfected at the end of each work shift and after direct use.

Client Guidelines Clients will only attend at specified times (arriving no more than 10 minutes early) and will leave the premises immediately after their session. SWEC will ensure that clients are given staggered times to minimise contact. Lessons will be taught by instructors who will observe the 2m social distancing requirement unless an emergency situation requires their closer input. Tack will be disinfected after each ride and numnahs and girths washed regularly. All payments for lessons to be made via bank transfer before the commencement of the lesson and bookings should be made via email or text with Gail. We ask that clients wash their riding clothes and gloves after each ride. For children on stable management courses every care will be taken to keep them in designated groups with social distancing encouraged. Separate grooming kits will be made available and disinfected between use, along with any other equipment used. Snack times, quizzes and lectures will take place in well ventilated areas such as the hay barn or farriers bay. Only instructors/volunteers will have access to indoor spaces such as the tack room and these areas remain one person at a time.

Livery Guidelines Liveries to be present at SWEC only during times pre agreed with Gail and to leave immediately after their slot. Use of riding areas will need to be agreed in advance and social distancing rules followed. Every care should be taken to only use their own equipment but where communal items like taps and hoses are used they must be disinfected immediately using the disinfectant provided. Should an equine issue arise that requires longer or unscheduled presence at SWEC please contact Gail. No additional people to attend without prior arrangement.

Washroom Guidelines Toilet facilities are available with disposable paper towels to help minimise risks and means of disinfecting between use. Facilities will be cleaned frequently. At this time please note the only toilet in use is the one outside the front yard stable gate.

We ask that no one attend SWEC while they feel unwell but that they inform Gail and self-isolate along with government guidelines. We ask everyone to note that everything that can be done to minimise risk is being done but that we cannot eliminate the risks of Covid-19 and that they enter SWEC at their own risk.

I, (print name) have read and understood the SWEC Covid-19 Guidelines. I understand that an instructor/helper may break social distancing in an emergency situation. I also understand that it is my responsibility not to attend SWEC with any Covid-19 symptoms.

..... Signature

..... Date